TEST INFORMATION GUIDE

This test information guide provides a summary of concepts that are tested on the multiple-choice examination for the <u>Child Development Aide</u> job. This information can be reviewed in combination with the class specification and examination announcement to assist you in preparing for the examination.

I. CHILD CARE (20 Questions)

This job requires employees to be knowledgeable of child care techniques and common child behavior. Employees must also be able to assist and instruct children in residential facilities in eating, dressing and other activities to develop individual competence. This exam section tests your knowledge of basic child care techniques and methods. Specific test question topics include:

- Successful participation in group activities;
- Teaching self-care skills;
- Controlling emotional situations;
- Demonstrating positive behaviors and encouraging good decision making skills.

II. CHILD PSYCHOLOGY

(18 Questions)

An employee in this job must be knowledgeable of normal and abnormal child behavior in order to assist in planning and implementing a developmental program of recreational, social and educational activities. This section of the exam presents questions to test your knowledge of basic child psychology. Specific test question topics include:

- Understanding adolescent growth attributes;
- Comprehending emotional reactions;
- Development of language and reading skills;
- Recognizing the compulsions of negative behavior.

III. SPECIAL NEEDS CHILDREN

(12 Questions)

This job requires employees to be knowledgeable of teaching and activity methods, materials, and equipment used in group settings for children with mental and/or physical disabilities or children with other special needs. This section of the exam tests your ability to work with these types of children in a group setting. Specific test question topics include:

- Responding to emotional strain or anger of patients;
- Handling unpredictable or withdrawn habits;
- Dealing with medication changes and missing children;
- Controlling behavioral problems in group settings.

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IV. HEALTH AND SAFETY

(10 Questions)

Employees in this job must be able to insure a safe and healthy environment for children under their supervision. This exam section presents questions to test your knowledge of various health and safety issues that could potentially arise on the job. Specific test question topics include:

- Knowledge of activity equipment to insure patient safety;
- Recognizing specific medical conditions;
- Responding to accidental poisoning;
- Knowledge of basic first aid procedures.

V. OBSERVATION AND REPORTING

(10 Questions)

The final exam section presents questions to test your ability to accurately observe and report behaviors and conditions for use in assessing the physical, emotional and intellectual needs of children under your supervision. Specific test question topics include:

- Discerning and documenting facts without personal opinions;
- Documenting clear and concise patient behaviors.